

Coat-of-Arms of Slovenia
REPUBLIC OF SLOVENIA
**MINISTRY OF EDUCATION,
SCIENCE AND SPORT**

Masarykova cesta 16, 1000 Ljubljana

Telephone: 01 400 52 00

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No.: 6033-194/2013/28

Date: 26 September 2013

Based on Article 16 of the Higher Education Act (Official Gazette of the Republic of Slovenia, No. 32/12 – official consolidated text, 40/12-ZUJF (Fiscal Balance Act) and 57/12-ZPCP-2D (Road Transport Act), 109/12), Rules on the Register of Higher Education Institutions (Official Gazette of the Republic of Slovenia, No. 46/05) and the General Administrative Procedure Act (Official Gazette of the Republic of Slovenia, No. 24/06 – official consolidated text, 105/06-ZUS-1 (Administrative Dispute Act), 126/07, 65/08, 47/09 and 8/10), on the basis of a written application filed by Dr. Srečko Natek, the person responsible at the International School for Social and Business Studies, in the matter concerning the entry of changes into the register of higher education institutions, the minister of education, science and sport issues the following

DECISION

1. Under the consecutive number 20, **International School for Social and Business Studies**, Mariborska cesta 7, Celje, a new study programme is entered into the register of higher education institutions at the Ministry of Education, Science and Sport, as is evident from item 2 of this operative part.
2. For the International School for Social and Business Studies, the changed data, i.e. a new third cycle study programme "**Knowledge Management**", accredited with the decision of the Council of the Slovenian Quality Assurance Agency for Higher Education No. 6033-60/2012/16 dated 13 March 2013.

The study programme is classified as follows: 34 – Business and Administration according to the Isced classification, 18202 (KLASIUS – SRV) – 3rd cycle doctoral study programme and 3459 (KLASIUS – P) – Management and Administration (other) according to the Klasius classification.

The study programme will be performed at the registered address of the International School for Social and Business Studies, Mariborska cesta 7, 3000 Celje. It can be carried out from the academic year 2013/2014 onwards.

3. There were no costs incurred for the procedure.

E x p l a n a t i o n :

Based on the Article 16 of the Higher Education Act, the register of higher education institutions is kept by the ministry responsible for higher education.

Article 3 of the Rules on the Register of Higher Education Institutions (hereinafter referred to as Rules) stipulates that a higher education institutions is entered into the register when the establishment procedure is completed and at least one study programme is accredited, in relation to which the conditions from Article 14, par. 2, of the Higher Education Act are taken into account. Article 8, par. 1, of the Rules stipulates that also changes in data on an individual already entered higher education institution are entered into the register, and in par. 2, changes are specified that need to be entered into the register, for the sake of completeness. Inter alia, also the acceptance of a new study programme at the entered higher education institution is entered. In Article 8, par. 2, of the Rules, the time limit is specified, within which the changes in the entered data must be required by the higher education institution, i.e. thirty days after the change takes place, and the papers required that are specified in Article 4 of the Rules that must be enclosed for the application to be complete.

With a written application, which was received by the Ministry of Education, Science and Sport (hereinafter referred to as the Ministry) on 25 April 2013, Dr. Srečko Natek, the person responsible at the International School for Social and Business Studies (hereinafter referred to as the proposer) requested the entry of a new third cycle doctoral programme "Knowledge Management" of the International School for Social and Business Studies into the register of higher education institutions kept by the Ministry.

When checking the received papers, the Ministry established that the application was not complete in accordance with the required papers specified in Article 4 of the Rules. On the basis of Article 5 of the Rules, the Ministry, with a letter No. 6033-194/2013 dated 1 August 2013, requested from the proposer to supplement the application with the papers proving that the institution had higher education lecturers, researchers and higher education staff, required to carry out the study programme, in this way, it checked whether the institution had adequate human resources to carry out the new study programmes, and with the papers proving the ensured space. The Ministry received the supplements of the application on 13 August 2013 and after having re-checked the documents, the Ministry sent a letter No. 6033-194/2013/15 dated 23 August 2013 to the proposer, requesting again from him to supplement the application with the papers proving ensured human resources and papers ensuring adequate space; the Ministry received the required supplements on 4 September 2013. Furthermore, it was requested from the proposer by e-mail on 24 September 2013 to supplement the application with the papers proving ensured human resources, which the proposer sent on 25 and 26 September 2013 by e-mail. After having re-checked the application, the Ministry established that the application was complete.

In compliance with Article 51.h, par. 11, item 7, of the Higher Education Act, the Council of the Slovenian Quality Assurance Agency for Higher Education (hereinafter referred to as SQAA Council) decides about the accreditation of study programmes of higher education institutions. The Ministry establishes that on its 62th meeting, held on 13 March 2013, the SQAA Council adopted the decision No. 6033-60/2012/16 dated 13 March 2013, with which it

granted accreditation for the 3rd cycle doctoral study programme, which is mentioned in the operative part of this decision, for the period of seven years.

The Ministry establishes that the conditions for the entry of the study programme from item 2 of the operative part of this decision into the register of higher education institutions are fulfilled; in the operative part, the new 3rd cycle doctoral study programme "Knowledge Management" is entered for the mentioned higher education institution. According to ISCED, the study programme is classified into the study field 34 – Business and Administration; whereas according to Klasius – P, it is classified into the study field 3459 – Management and Administration (other). The study programme takes three years and is worth 180 ECTS.

On the basis of Article 118 of the General Administrative Procedure Act, in the decision, the body decides on the costs of the procedure, who the costs are covered by, the amount of the costs and the due date. In this procedure, there were no costs.

According to the provisions of Article 28, item 1, of the Administrative Fees Act (Official Gazette of the Republic of Slovenia, No. 106/10 – official consolidated text), this decision is exempt from fee.

Legal Instrument: No appeal against this decision in accordance with regular administrative procedure is possible; administrative dispute is allowed, by lodging an action before the Administrative Court of the Republic of Slovenia, Fajfarjeva 33, 1000 Ljubljana, within thirty days after this decision is served. The action is lodged directly at the relevant court in writing or sent by mail. It applies that the action was lodged on the day when it was sent by registered mail.

Procedure conducted by:
Katarina Hrovat
(signature illegible)
Adviser

Round seal:
REPUBLIC OF SLOVENIA,
MINISTRY OF EDUCATION,
SCIENCE AND SPORT,
Ljubljana,
Coat-of-Arms of Slovenia

Dr. Mirko Pečarič
(signature illegible)
Secretary of State

Serve on: International School for Social and Business Studies, Mariborska cesta 7, 3000 Celje;
personal delivery according to the General Administrative Procedure Act

REPUBLIC OF SLOVENIA
ADMINISTRATIVE UNIT OF CELJE

HEREBY CONFIRMS

that this is a copy of the original document *DECISION*. The document has been produced with *technical devices* and consists of 3 pages. The document on the basis of which the copy was made is, according to our client's words, in the possession of the *client*.

The administrative fee amounting to EUR 1.35 according to the tariff No. 10 of the Administrative Fees Act paid.

No.: 020-1/2015-5736

Date: 28 August 2015

Darja Hrastnik
(signature illegible)

Round seal:
REPUBLIC OF SLOVENIA,
ADMINISTRATIVE UNIT OF CELJE,
Coat-of-Arms of Slovenia

Podpisana Nataša Belšak, z odločbo Ministrstva za pravosodje z dne 20.4.1994 št. 468 imenovani stalni sodni tolmač za angleški jezik potrjujem, da se ta prevod popolnoma ujema z izvornikom, ki je sestavljen v slovenskem jeziku.

I, Nataša Belšak, certified court interpreter for the English language, appointed by the decree No. 468 of 20 April 1994 by the Ministry of Justice, hereby confirm that this translation corresponds completely with the original which is written in the Slovenian language.

Maribor, 4 September 2015

Nataša Belšak



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inleta in inovativni stani
ki je sestavljen

by the donor No. 488
completely

Nataša Belšak





Masarykova cesta 16, 1000 Ljubljana

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Številka: 6033-194/2013/28

Datum: 26. 9. 2013

Na podlagi 16. člena Zakona o visokem šolstvu (Uradni list RS, št. 32/12 - uradno prečiščeno besedilo, 40/12-ZUJF in 57/12-ZPCP-2D, 109/12), Pravilnika o razvidu visokošolskih zavodov (Uradni list RS, št. 46/05) in Zakona o splošnem upravnem postopku (Uradni list RS, št. 24/06 – uradno prečiščeno besedilo, 105/06-ZUS-1, 126/07, 65/08, 47/09 in 8/10), v zadevi vpisa spremembe v razvid visokošolskih zavodov, izdaja minister za izobraževanje, znanost in šport, na podlagi pisne vloge odgovorne osebe Mednarodne fakultete za družbene in poslovne študije, dr. Srečka Natka, naslednjo

O D L O Č B O

1. V razvid visokošolskih zavodov pri Ministrstvu za izobraževanje, znanost in šport, se pod zaporedno številko 20, **Mednarodna fakulteta za družbene in poslovne študije**, Mariborska cesta 7, Celje, vpiše nov študijski program, kot je razvidno iz druge točke tega izreka.

2. Pri Mednarodni fakulteti za družbene in poslovne študije se v razvid visokošolskih zavodov vpiše sprememba podatka, in sicer nov študijski program tretje stopnje »**Management znanja**«, akreditiran z odločbo sveta Nacionalne agencije Republike Slovenije za kakovost v visokem šolstvu št. 6033-60/2012/16 z dne 13. 3. 2013.

Opredelevitev študijskega programa je po Isced klasifikaciji 34 – poslovne in upravne vede, po Klasius klasifikaciji 18202 (KLASIUS – SRV) – doktorsko izobraževanje in 3459 (KLASIUS – P) – poslovanje in upravljanje (drugo).

Študijski program se bo izvajal na sedežu Mednarodne fakultete za družbene in poslovne študije, Mariborska cesta 7, 3000 Celje. Izvaja se lahko od študijskega leta 2013/2014 dalje.

3. Stroški v tem postopku niso nastali.

O b r a z l o ž i t e v :

Na podlagi 16. člena Zakona o visokem šolstvu (v nadaljevanju: ZViS) vodi ministrstvo, pristojno za visoko šolstvo, razvid visokošolskih zavodov.

Pravilnik o razvidu visokošolskih zavodov (v nadaljevanju: Pravilnik) v 3. členu določa, da se visokošolski zavod vpiše v razvid, ko je končan postopek za ustanovitev in ima akreditiran vsaj en študijski program ob upoštevanju pogojev iz drugega odstavka 14. člena ZViS. Prvi odstavek 8. člena Pravilnika določa, da se v razvid vpisujejo tudi spremembe podatkov pri posameznemu že vpisnemu visokošolskemu zavodu, ter v drugem odstavku taksativno določa spremembe, ki

jih je v razvid potrebno vpisati. Med drugim se vpisuje tudi sprejetje novega študijskega programa na vpisanem visokošolskem zavodu. V drugem odstavku 8. člena Pravilnika je določen rok, v katerem mora visokošolski zavod zahtevati spremembo vpisa, to je v tridesetih dneh po nastali spremembi ter izbor potrebnih dokazil iz 4. člena Pravilnika, ki jih je potrebno priložiti za popolnost vloge.

Odgovorna oseba Mednarodne fakultete za družbene in poslovne študije, dr. Srečko Natek (v nadaljevanju: predlagatelj) je s pisno vlogo, katero je Ministrstvo za izobraževanje, znanost in šport (v nadaljevanju: ministrstvo) prejelo dne 25. 4. 2013, zaprosil za vpis novega doktorskega študijskega programa tretje stopnje »Management znanja« Mednarodne fakultete za družbene in poslovne študije v razvid visokošolskih zavodov, ki ga vodi ministrstvo.

Ministrstvo je ob pregledu prejete dokumentacije ugotovilo, da le-ta v skladu z dokazili navedenimi v 4. členu Pravilnika, ni popolna. Na podlagi 5. člena Pravilnika je ministrstvo predlagatelja z dopisom št. 6033-194/2013 z dne 1. 8. 2013 pozvalo na dopolnitev vloge, in sicer z dokazili o zagotovljenih visokošolskih učiteljih, znanstvenih delavcih in sodelavcih, potrebnih za izvedbo študijskega programa, ter s tem preverjalo ali ima zagotovljene kadrovske pogoje za izvedbo novega študijskega programa ter z dokazili o zagotovljenih ustreznih prostorih. Ministrstvo je dopolnitev vloge prejelo dne 13. 8. 2013 in po ponovnem pregledu dokumentacije predlagatelja z dopisom št. 6033-194/2013/15 z dne 23. 8. 2013 pozvalo na ponovno dopolnitev vloge glede dokazil o zagotovljenih kadrih ter dokazil o zagotovljenih prostorih, katero je ministrstvo prejelo dne 4. 9. 2013. Nadalje je bil predlagatelj po elektronski pošti dne 24. 9. 2013 pozvan na dopolnitev vloge glede dokazil o zagotovljenih kadrih, ki jih je predlagatelj dne 25. in 26. 9. 2013 posredoval po elektronski pošti. Ministrstvo je po ponovnem pregledu vloge ugotovilo, da je le-ta popolna.

Skladno s sedmo alinejo enajstega odstavka 51.h člena Zakona o visokem šolstvu svet Nacionalne agencije Republike Slovenije za kakovost v visokem šolstvu (v nadaljevanju: svet NAKVIS) odloča o akreditacijah študijskih programov visokošolskih zavodov. Ministrstvo ugotavlja, da je svet NAKVIS na svoji 62. seji, dne 13. 3. 2013 sprejel odločbo št. 6033-60/2012/16 z dne 13. 3. 2013, s katero je podelil akreditacijo doktorskemu študijskemu programu tretje stopnje, ki je naveden v izreku te odločbe, in sicer za sedem let.

Ministrstvo ugotavlja, da so izpolnjeni pogoji za vpis študijskega programa iz druge točke izreka te odločbe v razvid visokošolskih zavodov, in sicer se pri v izreku navedenem visokošolskem zavodu vpiše nov doktorski študijski program tretje stopnje »Management znanja«. Študijski program je po ISCED uvrščen v področje 34 – poslovne in uprave vede, po Klasius – P pa v področje 3459 – poslovodenje in upravljanje (drugo). Študijski program traja tri leta ter obsega 180 ECTS.

Na podlagi 118. člena Zakona o splošnem upravnem postopku organ v odločbi odloči o stroških postopka, kdo trpi stroške postopka, koliko znašajo ter komu in v katerem roku jih je treba plačati. Stroški v tem postopku niso nastali.

Ta odločba je po določbah 1. točke 28. člena Zakona o upravnih taksah (Uradni list RS, št. 106/10 - uradno prečiščeno besedilo) takse prosta.

Pouk o pravnem sredstvu: Zoper to odločbo ni pritožbe po redni upravni poti, pač pa je dovoljen upravni spor z vložitvijo tožbe na Upravno sodišče RS, Fajfarjeva 33, 1000 Ljubljana, v tridesetih dneh od vročitve te odločbe. Tožba se vložijo pri pristojnem sodišču neposredno pisno ali pa se mu pošlje po pošti. Šteje se, da je bila tožba vložena pri sodišču tisti dan, ko je bila priporočeno oddana na pošto.

Postopek vodila:
Katarina Hrovat
svetovalka

Katarina Hrovat



Mirko Pečarič
dr. Mirko Pečarič
državni sekretar

Vročiti: Mednarodna fakulteta za družbene in poslovne študije, Mariborska cesta 7, 3000 Celje;
osebna vročitev po ZUP

REPUBLIKA SLOVENIJA
UPRAVNA ENOTA CELJE

POTRJUJE

da je to *kopija originalne listine ODLOČBA*. Listina je napisana s *tehničnimi sredstvi* in sestoji iz 3 strani. Listina, po kateri je prepis - kopija napravljen, se po strankinem zatrjevanju nahaja pri *stranki*.

Upravna taksa v višini 1,35 EUR po tarifni številki 10 Zakona o upravnih taksah je plačana.

Št.: 020-1/2015-5736

Dne: 28.08.2015

Darja Hrastnik

